

#### Valor United Registration Instructions

1. Click on the link; http://valorunited.demosphere-secure.com/\_registration

#### 2. Select Player Registration

- a. If you registered with Valor this past Spring you can use your email and password if you remember it. If not click forgot password and continue to next steps.
- b. New with Valor? Create New User

#### 3. Register a Participant

- a. If you are returning you can select the appropriate participant
- b. If you are new or your participant is not showing up you can register new participant
- c. Fill in personal information for each participant

# 4. Select an Open Registration Season

- a. Click on **Select 2022-2023**
- b. You will need to upload a headshot photo (As close up of just the face as possible)
- c. You will need to upload either a Birth Certificate, Passport, or government issued ID card proving their birthdate.

#### 5. Additional Information

- a. You will add Parent/Guardian information as well as Emergency Contact
- b. You will insert insurance information

## 6. Volunteer Information

- a. Skip this for now until we get some roles set up for a volunteer the 22/23 Season
- b. Click no I do not wish to be a volunteer

## 7. Review Participant Information

a. If it is correct move on if not you can click back and edit.

#### 8. Seasonal Waivers

- a. Read and agree then continue
- b. On the next page you will have to click sign at the bottom and then continue.

## 9. Add additional participants

- a. If you have more than one you can register the 2nd
- b. If you only have one participant click no proceed to next step

## **10. Click Proceed to Checkout**

- a. Order amount should say \$0.00 (Use the TeamSnap or Check to pay your fees rather than Demosphere)
- b. Click Proceed to Checkout
- c. Make sure you select Checkout at the bottom right and you should receive a confirmation